



'Being the best we can be with God'

St Lawrence CE Primary School
Preston on the Weald Moors
Telford, Shropshire
TF6 6DH
Tel: 01952 387780

1st June 2020

Dear Parents and Carers,

Tomorrow, we are excited to welcome back into school a small number of pupils back to St. Lawrence after a period of forced closure.

Since that announcement, we have been working hard to establish new routines in line with government guidance to enable us to make our school as COVID- 19 secure as possible. As part of this work the school has undertaken an extensive Risk Assessment which will be uploaded to the school website later today along with the required update (Addendum) to our Behaviour and Learning policy and Safeguarding Policy which will also be published on the website.

The Risk Assessment has been reviewed and agreed by Telford & Wrekin Health & Safety team and the Governing Body. This Risk Assessment is a dynamic document which will be reviewed and updated weekly to enable us to identify and act quickly to any changes that may be required. Within the Risk Assessment, we are asked to remind parents and carers not to send children into school if they are unwell and to let the school know. Testing is available for families if there is a potential case and if any positive test results occur the school must be notified immediately.

At drop off and pick up times we ask that parents and carers abide by social distancing rules and remain 2m apart and away from staff and other children. 2m markers are in place to support this along with a one-way system indicated by arrows.

We also ask that you support us with the staggered drop and collection times; these are in place to reduce the numbers of people around the school at any one time and therefore reduce the likelihood of transmission. Please be patient with us as we introduce our new systems, they are there for the safety of all.

For those returning tomorrow, a separate letter was sent but here are just a few little reminders because we understand how busy households can be.

1. Please arrive at the designated time for your Key Worker Group (A or B)
2. Enter at the pedestrian gate and wait at the red markers on the floor 2m from the next family. A member of school staff will collect at the gate. Follow the arrows to exit the site.



3. Please only send your child in to school with a packed lunch (if not provided by the kitchen) and a sun hat and water bottle. No book bags or bags from home please.
4. Ensure your child has sun cream already applied in the morning and do not send sun cream to reapply during the day. There are many suntan lotions now that last the entire day so we advise you use one of these.
5. If you are providing a packed lunch from home, please ensure that the lunch is in a disposable bag to be thrown away after use. Wherever possible, pack items that can be easily opened by themselves.

It has been and continues to be, a very strange time for us all and this is a small step back towards something like normality for us all.

So- we look forward to seeing some of you tomorrow and for those still working hard at home, keep up the good work!

H.Osterfield
Helen Osterfield
Executive Head

A.Moore
Alison Moore
Head of School
St Lawrence CE Primary