



- Schools must ensure that this and all their risk assessment reflects the local setting and context of the school.
- Staff and unions must be consulted with regard to this risk assessment and any changes to existing COVID 19 risk assessments.
- The document advises of amendments that need to added/considered to existing school risk assessments, it is not exhaustive and some of the controls will be dynamic. This is issued to schools as a template to assist in the production of a full comprehensive document that covers the particular circumstance of the setting – **as such, the risks and risk controls should be deleted/ amended/ added-to to reflect the school.**
- This should be viewed alongside relevant advice and guidance from the Department of Education and reflect any additional subsequent guidance issued to schools.
- When implemented in line with a revised risk assessment, these measures create an inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced.
- Implementing the system of controls, creates a safer environment for pupils and staff where the risk of transmission of infection is substantially reduced. The way to control this virus is the same, even with the current new variants.
- https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf

Coronavirus (COVID-19): Amendments to School Risk Assessments from 1st September 2021

Key:	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern. This list is not exhaustive, and schools should add/amend/delete where appropriate e.g. risks for pupils with complex needs.
Risk Controls:	The measures that will be taken to minimise the risk. These are generic and should be adapted for the school context.
Impact:	Could be L/M/H or numeric, depending on what is used in the school setting.
Likelihood:	Could be L/M/H or numeric, depending on what is used in the school setting. NB IF IMPACT AND LIKELIHOOD ARE BOTH HIGH, THEN THE ACTIVITY SHOULD BE STOPPED UNTIL ADDITIONAL CONTROL MEASURES ARE PUT IN PLACE.
Responsible person:	The identified staff member(s) responsible for implementing the risk controls Head Teacher Sign ...R. Nash..... Date ...6.9.2021..... Head of School sign ... A. Moore.....Date 6.9.2021..... Chair of Governors sign ...P. Evans.....Date 6.0.2021.....
Completion Date:	The date by which required plans for controls will be in place.. 6.9.2021

Risk Description/Area of Concern	Level of risk prior to control ↔	Risk Controls	Level of risk is now ↔	Likelihood ↔	Responsible person	Planned completion Date	Comments / Actions needed
Clinically Extremely vulnerable (CEV) individuals		<p>Individual risk assessment to be reviewed for staff in previous CEV category exposure to Coronavirus- DfE guidance states risk assessments not now compulsory however some staff may wish to have one in place.</p> <p>Staff – HR guidance provides advice on what additional measures individuals in this group can take tailored to each local restriction tier.</p> <p>Pupils- Guidance stated that any pupil who is deemed CEV by their GP would remain at home until at least March 31st and remote learning will be provided. May return from April 1st. From Sept 2021 no individual risk assessment needed.</p>	L	L	RN, AM	6.9.21	No CEV staff or pupils. Individual RA for CV, V and BAME staff previously in place- review the need.
Testing of staff and pupils		The asymptomatic testing programme in education currently covers all staff at school and pupils – see further details in LFD testing in secondary/primary or special schools. Staff can elect to test twice every week at home. Parents can book testing for their children online or order home test kits.	L	L	RN, AM	6.9.21	

Rapid COVID-19 testing

	Where	When
Staff in primary schools	At home	Twice weekly
Students in secondary schools and colleges	Initial 3 tests at school or college, then at home	
Staff in secondary schools and colleges	At home	
Staff in special schools and alternative provision	At home	
Staff and students in university	At university	
Nursery staff (school-based and maintained)	At home	Twice weekly from late March
Nursery staff (private and independent)	At home	

System of Controls - **Prevention**

Prevention You must always:

- 1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.
- 2) Ensure face coverings are used in recommended circumstances.
- 3) Ensure everyone is advised to clean their hands thoroughly and more often than usual. All children to wash their hands on entry to school and hand sanitise on exit.
- 4) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
- 5) Maintain effective cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
- 6) Keep occupied spaces well ventilated.

In specific circumstances:

- 7) Follow the covid outbreak management plan.

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All staff

6.9.21

All staff have a responsibility to understand and follow the procedures in place.

		<p>8) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</p> <p>9) Promote and engage in asymptomatic testing, where available</p>					
System of Control - Responsive		<p>Response to any infection</p> <p>10) Promote and engage with the NHS Test and Trace process. Manager to advise Health Protection hub via email of positive cases. Follow HPT advice as track and trace no longer the schools' responsibility.</p> <p>11) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. Manager to advise Health Protection hub via email of positive staff. Follow HPT advice as track and trace no longer the schools' responsibility.</p> <p>12) Contain any outbreak by following local health protection team advice.</p>	L	L	RN, AM	6.9.21	
Poor hygiene practice – specific - spread of potential infection at the start of the school day.		<ul style="list-style-type: none"> Staggered start times are in place at the start of the day to support hand washing, as per previous risk assessment. Reminders will be sent to parents via letter, newsletter and website. This will be reviewed following the return to school when impact of return can be measured. Times are adapted to support parents with siblings whilst still ensuring social distancing and covid-safe measures. 	L	L	RN, AM	6.9.21	
Poor hygiene practice – specific - end of the school day.		<p>Staggered end times will cease at this time and parents invited on to the playground at a socially acceptable distance. Reminders will be sent to parents via letter, newsletter and</p>	L	L	RN, AM	6.9.21	

		website about the importance of social distancing and collecting at the correct points of exit.					
Use of equipment		<p>Classroom based resources, such as books and games, can be used and shared. These should be cleaned regularly, along with all frequently touched surfaces. Ensure good handwashing procedures in place.</p> <p>Resources that are shared between classes or bubbles, such as sports, arts, and science equipment should be cleaned frequently.</p> <p>You will need to assess the ability to clean equipment used in the delivery of therapies, for example, physiotherapy equipment or sensory equipment. Determine whether this equipment can withstand cleaning and disinfecting between each use before it is put back into general use. Outdoor playground equipment should be frequently cleaned. This also applies to resources used inside and outside.</p> <p>Pupils should limit the amount of equipment they bring into school each day, including essentials such as:</p> <ul style="list-style-type: none"> • Lunch boxes • Hats and coats 	M	M	RN, AM	6.9.21	
Face coverings		<p>Ensure where there is a need for face coverings in the school the control is implemented. The requirement for face coverings is now removed, however some staff/ parents may still wish to wear one and this will not be restricted.</p> <p>Safe wearing of face coverings requires the;</p> <ul style="list-style-type: none"> • Cleaning of hands before and after touching, this includes removal and putting on • Safe storage of them in individual, sealable plastic bags 	L	L	RN, AM	6.9.21	Keep under review re local infection rates.

		<p>Children in primary school do not need to wear a face covering.</p> <p>As with all measures, we will keep it under review and update following guidance at that point.</p> <p>When a face covering becomes damp, it should not be worn, and the face covering should be replaced carefully.</p> <p>Ensure there are sufficient waste bins located around the school for disposal of face masks and face covers.</p>					
A pupil is tested and has a confirmed case of coronavirus.		<p>In line with government advice:</p> <ul style="list-style-type: none"> Follow guidance from the Test and Trace team in the Health Protection Hub. School is no longer responsible for contact tracing, but may be required to support. 	M	M	RN, AM	6.9.21	
Pupil movement between lesson, at breaktime and lunchtime increases the risk of infection.		<p>Although there is currently no restriction, keep movement around the school to a minimum. Passing in corridors or playground is low risk.</p> <p>Avoid creating busy corridors, entrances and exits.</p> <p>The school hall will be used at lunchtime.</p> <p>Review use of staff to ensure sufficient ratios, but also to enable all staff to have a break (wellbeing).</p>	L	L	RN, AM	6.9.21	Pupils reminded of necessity of good hygiene.
Ventilation		<p>Keeping occupied spaces well ventilated</p> <p>Once the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained.</p> <p>This can be achieved by a variety of measures including:</p> <ul style="list-style-type: none"> Mechanical ventilation systems, should be adjusted to increase the ventilation rate. Check that normal operation meets current guidance and that only fresh outside air is circulated 	L	L	RN, AM	6.9.21	

		<ul style="list-style-type: none"> Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened fully during breaks to purge the air space. Opening internal doors can also assist with creating a throughput of air <p>The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</p> <p>And</p> <p>CIBSE - CIBSE - Coronavirus COVID 19</p> <p>Provide more information</p> <p>See further information in T&W Ventilation guidance</p>					
Breakfast club/After school provisions		<p>From 8 March, all before and after-school educational activities and wraparound childcare for pupils, where this provision is necessary to support parents to work, attend education and access medical care, and is as part of pupil's wider education and training, was permitted to operate. BASC, Little Oaks, has been operating successfully under a separate risk assessment. Other clubs will be reviewed for after return to school once the impact and local infection rates can be measured.</p>	L	L	RN, AM	6.9.21	Review provision of clubs following impact of return to school.
Cleaning is not sufficiently comprehensive.		<p>Effective cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach, is in place.</p> <p>Points to consider and implement:</p> <ul style="list-style-type: none"> putting in place a cleaning schedule that ensures cleaning is generally enhanced 	L	L	RN, AM	6.9.21	Cleaning products were reviewed previously to

	<ul style="list-style-type: none">• more frequent cleaning of rooms / shared areas that are used by different groups• allow time for cleaning surfaces in dining hall• frequently touched surfaces being cleaned more often than normal• different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet• encourage pupils to wash hands thoroughly after using the toilet• remind pupils to wash hands on arrival at school and at break/ lunch times. <p>See further guidance for cleaning in educational settings for advise on general cleaning required in addition to the current advice on COVID-19: cleaning of non-healthcare settings guidance.</p> <p>The cleaning products used comply with current H&S guidance, staff know the contact time of the products and ensure the products are appropriate for the task.</p> <p>Review any equipment that is frequently used and how it is cleaned after use</p>					<p>ensure compliant.</p> <p>Review stocks of cleaning equipment.</p> <p>Liaise with council (Sam Reynolds) re concerns over cleaning.</p>
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