

Graduated Approach to Lateness

Stage 1

Parents and Carers must sign their child into school at the front office. You will receive a verbal reminder regarding lateness.



Stage 2

If your child is late twice in a week, you will receive a late card.



Stage 3

If your child is late for a third time in a week, you will be contacted by our Head of School or Executive Headteacher.



Stage 4

Our Education Welfare Officer will be notified if your child is late over a continued period.

